



‘Creating a Profile of Board Implementation of Policy Governance’ Project Participant Agreement and Consent Form

Organization Name: _____ agrees and consents to participate in “Creating a Profile of Board Implementation of Policy Governance” project. The organization specifies that it uses Policy Governance as their system of governance.

Further, the above named organization agrees to:

- Read an introductory package of information (3 pages).
- Have the Board Chair (or Board Member delegate) and CEO complete a pre-interview questionnaire which takes approximately 30 minutes to complete (available once the organization has signed on to the project).
- Have the Board Chair (or Board Member delegate) and CEO conduct an online or phone interview with a Demonstrated Impact Team interviewer which would take 1.5 to 2 hours.
- Have their interview data combined with other participant data to create a consolidated report which will not allow readers to identify specific Boards/organizations.
- Have the interview recorded for note-taking purposes only. Once the data has been logged in to the database the interview recording will be destroyed/deleted.
- Have their name published as a participant in the “Creating a Profile of Board Implementation of Policy Governance” project.

The IPGA and the IPGA Demonstrated Impact Team agree to keep the individual information of the participating organization confidential. Findings will be shared as learning themes and will not be related to any specific organization. The participating organization will be provided a copy of the report.

Questions about the project may be directed to:

The IPGA Demonstrated Impact Team Chair
Karen Fryday-Field
519-439-7503
kfryday-field@meridianedgeconsulting.com

Organization Name consents to participate as outlined above.

Name of Board Chair: _____
Email: _____
Phone (day time): _____

Name of CEO /
Executive Director: _____
Email: _____
Phone (day time): _____

Authorized Organization Representative

Title
Our organization would like to be listed on the IPGA website registry as an organization using Policy Governance.
 Yes No We already are.